

"Placerville, a Unique Historical Past Forging into a Golden Future"

City Manager's Report

June 14, 2016 City Council Meeting

Prepared by: Steve Youel, Director of Community Services

Item #: 12.3



Subject: Adopt a resolution ratifying an agreement with Comfort King for emergency HVAC repairs at the Aquatics Center and approving a budget appropriation in the amount of \$5,440 from the General Fund Contingency for Unforeseen Expenditures.

Discussion: The City of Placerville Aquatic Center is now ten years old and beginning to show its age. On June 1, 2016, the air conditioner unit in the main pool office failed. The unit provides heat and air to the locker rooms, staff room and administration office. The pool office provides refuge from the heat for pool patrons and staff alike. Portable cooling units and fans proved unsuccessful in cooling the facility, resulting in staff's recommendation to the City Manager to make the necessary emergency repairs to the air conditioner unit. Authorization from the City Manager was granted on June 3, 2016.

Analysis: The scope of work associated with the repairs includes the installation of a new heat pump and air handler.

Cost: Given the urgency of the required repairs, only two quotes were received: one in the amount of \$5,440 (Comfort King), and a second in the amount of \$8,780 (Ski Air). Given that Comfort King provided the lowest price to complete the repairs and that they can make such repairs in a timely fashion, Comfort King was awarded the work by the Director of Community Services.

Budget Impact: The \$5,440 in repair costs was not included in the adopted Fiscal Year 2015/2016 Budget. Staff recommends the City Council approve a budget appropriation in the amount of \$5,440 from the General Fund Contingency for Unforeseen Expenditures. The Contingency currently has an unencumbered balance of \$44,953. If the \$5,440 in proposed repairs to the air conditioner unit at the Placerville Aquatic Center are approved, the Contingency will have a remaining balance of \$39,513.

Recommendation: Adopt a resolution ratifying an agreement with Comfort King for emergency HVAC repairs located at the City of Placerville Aquatic Center and approve a budget appropriation in an amount of \$5,440 from the General Fund Contingency for Unforeseen Expenditures.


 M. Cleve Morris, City Manager


 Steve Youel, Director of Community Services


 Dave Warren, Director of Finance

Attachments: Resolution

RESOLUTION NO _____

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PLACERVILLE RATIFYING AN AGREEMENT WITH COMFORT
KING FOR EMERGENCY HVAC REPAIRS LOCATED AT THE AQUATICS
CENTER AND APPROVING A BUDGET APPROPRIATION IN THE
AMOUNT OF \$5,440 FROM THE GENERAL FUND CONTINGENCY FOR
UNFORESEEN EXPENDITURES**

WHEREAS, the Community Services Department determined that it was imperative to have repairs made to the air conditioner unit within the main pool office immediately; and

WHEREAS, it was determined that Comfort King provided the best price to make such repairs; and

WHEREAS, the City Manager authorized Comfort King to perform the emergency HVAC repairs on June 3, 2016, and City Council ratification of the agreement with Comfort King and approval of a \$5,440 budget appropriation is necessary to finalize the transaction.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Placerville hereby ratifies the agreement with Comfort King for emergency HVAC repairs at the Aquatics Center and approves a budget appropriation in the amount of \$5,440 from the Contingency for Unforeseen Expenditures for the said repairs.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Placerville held on June 14, 2016 by Councilmember _____ who moved its adoption. The motion was seconded by Councilmember _____. The motion was passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Vice-Mayor John Clerici

ATTEST:

Regina O'Connell, Interim City Clerk